

KIPP Bayview Elementary 2022-23 Family Agreements

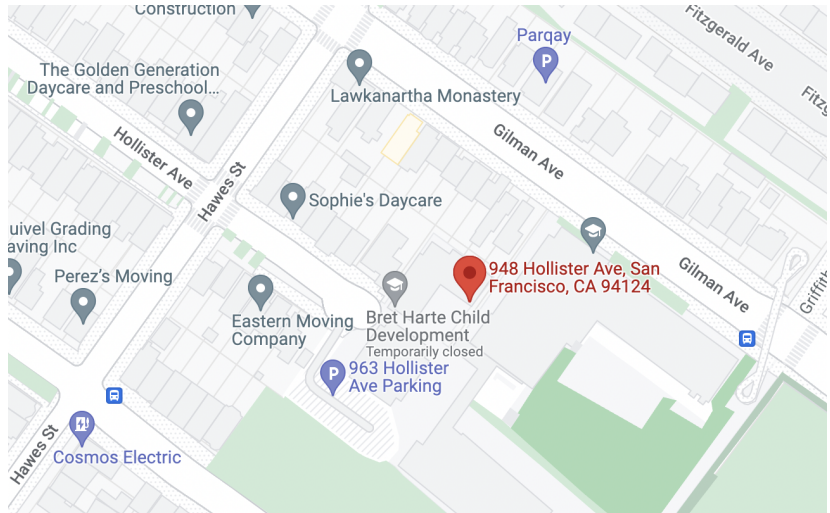
Attendance	<p>At KIPP Northern California Public Schools, students are expected to be in class each day and on time so that they are ready to learn. It is the responsibility of the parents and guardians to see that their children attend school regularly and on-time and to notify the school . If there are circumstances that make this expectation difficult to uphold, then parents and guardians must communicate this to the school to identify solutions, as partners.</p> <p><i>Poor attendance can influence whether children read proficiently or will be held back. Only 17% of children who were chronically absent in kindergarten and grade 1 were proficient readers by the end of grade 3, compared to 64% of regular attending students (CRDC-2014).</i></p> <p>When your child is absent or late, you are responsible for contacting the school by 8:00 AM. Absences are only excused for the following reasons: <i>Personal Illness (excused up to 5 days without a doctor's note); Medical Appointment (excused with a doctor's note - try to schedule after school); COVID-19 isolation (excused if student tests positive for COVID-19); Religious Holiday (excused up to 4 days for religious observance); Bereavement (excused 1 day if a funeral is in CA, 3 days if it is out-of-state); Active Duty Visitation (excused up to 3 days for a family member on active duty); Legal Appointment (excused for a mandatory court activity or their naturalization ceremony).</i></p> <p>When your child is absent (UA) or late to school by 30 minutes or more (UT30) for a reason that is not excused, your school will respond using a tiered system of interventions. The interventions will escalate as the number of instances of poor attendance increase:</p> <ul style="list-style-type: none"> • (1 Unexcused Absence) Phone Call from Office • (3 Unexcused Absences) Attendance Review Meeting • (8 Unexcused Absences) Meeting with Principal • (15+ Unexcused Absences) Potential Disenrollment 									
Family Contact Information	<p>Caregivers are responsible for contacting the front office if their phone number changes. The front office requires at least two working phone numbers available for emergencies at all times.</p> <p>Caregivers are responsible for all of the information shared on ParentSquare, and required to have a ParentSquare account where they can receive regular updates from the school. <i>You can reach KIPP Monday - Friday from 8:00am to 3:30pm by calling 415-404-2602, emailing info@kippbayviewelementary.org, or coming to the office at 948 Hollister Avenue.</i></p>									
Uniforms	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;"></th> <th style="width: 40%;">Monday - Thursday</th> <th style="width: 45%;">Friday</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Top</td> <td>White or Navy Blue Polo Shirt (Short-Sleeve OR Long-Sleeve) OR Vest <i>KIPP-branded polos are recommended, but not required.</i></td> <td>KIPP Bayview Elementary T-Shirt College T-Shirt</td> </tr> <tr> <td style="text-align: center;">Bottom</td> <td>Navy Blue or Khaki Pants / Skirts / Shorts</td> <td>Navy Blue or Khaki Pants / Skirts / Shorts or Jeans (without large holes)</td> </tr> </tbody> </table>		Monday - Thursday	Friday	Top	White or Navy Blue Polo Shirt (Short-Sleeve OR Long-Sleeve) OR Vest <i>KIPP-branded polos are recommended, but not required.</i>	KIPP Bayview Elementary T-Shirt College T-Shirt	Bottom	Navy Blue or Khaki Pants / Skirts / Shorts	Navy Blue or Khaki Pants / Skirts / Shorts or Jeans (without large holes)
	Monday - Thursday	Friday								
Top	White or Navy Blue Polo Shirt (Short-Sleeve OR Long-Sleeve) OR Vest <i>KIPP-branded polos are recommended, but not required.</i>	KIPP Bayview Elementary T-Shirt College T-Shirt								
Bottom	Navy Blue or Khaki Pants / Skirts / Shorts	Navy Blue or Khaki Pants / Skirts / Shorts or Jeans (without large holes)								
Cell Phone Policy	<p>KIPP Bayview Elementary does not allow students to use cell phones at school. While the KIPP Bayview Elementary staff understands that cell phones are part of our daily lives and allow our children to communicate with their families, the cell phone policy exists so that phones do not become a distraction to learning during school hours. Learning and growing are the focus at school.</p> <ul style="list-style-type: none"> • If a parent or family member needs to contact a child, s/he/they should call the main office, and the office will communicate directly with the classroom teacher. • If a cell phone is brought to school, the teacher will make sure it is turned off, keep it in a safe place, and return it to a family member during dismissal. 									
Campus Visitors	<p>All campus visitors <i>must</i> come to the front office first before accessing any other space on campus. All visitors are <i>required</i> to sign in, wear a visitors badge, and sign out when they leave.</p> <p>If you are interested in celebrating your child's birthday at school, ALL birthday celebrations will take place</p>									

between 2:25 - 2:50 PM on Fridays, and must be coordinated at least 1 week in advance with the teacher.

Arrival

DRIVING:

1. Drive southeast on Gilman
2. Keep your student in the car until you can pull all the way up to the designated drop-off area
3. Drop off your student with a KBE staff member. *Please make sure your child is ready to exit the vehicle.*



OR

1. Drive northeast on Hawes
2. Keep your student in the car until you can pull all the way up to the corner of Hollister & Hawes
3. Drop off your student with a KBE staff member (make sure your child is ready to exit the vehicle)

WALKING:

1. Walk your student up the ramp on Gilman (do NOT enter in Bret Harte's main entrance), OR
 2. Walk your student down the Hollister cul de sac and drop them off at our front gate
- You are welcome to walk your student all the way to the classroom door if you prefer, but you must wear a mask.*

Dismissal

We are prioritizing student safety during our dismissal procedure this year so all families must use a 3-digit code to dismiss their students. This code will be given to families at the start of the year, and students cannot be dismissed (from the classroom or the carline) without the 3-digit code. All families have the option of:

- (1) **Pick-Up via Car Line on Gilman:** Give your 3-digit code to the staff member on Gilman.
- (2) **Pick-Up @ Classroom Door:** Give your 3-digit code to the staff member at the Hollister Gate.

If your student is not picked up by 3:20 pm on Mondays, Tuesdays, Thursdays and Fridays or 1:30 pm on Wed.:

- 1st time = Reminder
- 2nd time = Warning
- 3rd+ time = For every 30 minute interval that the student is picked up late, a family member will be asked to give back 1 volunteer hour to the school.

COVID Safety

Masks	Testing
<p>First Day of School - Friday, September 2nd: Per KIPP Public Schools Northern California, masks are required for all students and adults in indoor spaces.</p> <p>After Friday, September 2nd: Masks are strongly recommended, but are not required.</p>	<p>If your child has COVID-19 symptoms, you must administer an antigen test to your child. If the result is positive, you must: notify the school, keep them home, and isolate them.</p> <p>If the result is negative AND if they are fever free for 24 hours without medication AND they feel well enough to be in school, students may attend school.</p>
When To Stay Home	
<p>Your child should attend school if they have been exposed to COVID-19 and are not symptomatic. Absences for exposure to COVID-19 will not be excused. If your child has one of these symptoms, they should be kept home for at least 24 hours: A fever of 100.4 degrees or higher within the previous 24 hours; Diarrhea within the previous 24 hours; Vomiting within the previous 24 hours; A rash; Conjunctivitis / eye infection.</p>	

PLEASE SIGN & RETURN THIS PAGE BY NO LATER THAN FRIDAY, AUGUST 10TH | | KBE 2022-23 FAMILY AGREEMENTS

As a member of the KIPP Bayview Elementary community, this year I agree to (please check the box next to each statement):

Attendance			
<input type="checkbox"/> Bring my child to school on time every single day so that they can begin learning at 8:00 AM <input type="checkbox"/> Call the front office by 8:00 AM if my child is running late or unable to come to school today <input type="checkbox"/> Respond to phone calls, written notices, formal written notices, and requests for meeting about my child's attendance			
Family Contact Information			
<input type="checkbox"/> Update the front office if my contact information changes <input type="checkbox"/> Ensure that the front office has 2 working phone numbers to reach my family in case of an emergency			
Uniforms			
<input type="checkbox"/> To the best of my ability, send my child to school in the designated uniform (but I will <i>not</i> allow a lack of uniform be the reason that my child does not attend school). <input type="checkbox"/> Wash & return any uniforms that were lent to my student from the school.			
Cell Phones			
<input type="checkbox"/> If I need to contact a child, I will call the main office, and the office will communicate directly with the classroom teacher. <input type="checkbox"/> I understand that if a cell phone is brought to school, the teacher will turn it off, keep it in a safe place, and return it at dismissal.			
Arrival			
<input type="checkbox"/> Follow the arrival procedure, and adhere to all traffic laws (including NOT double parking or blocking driveways) <input type="checkbox"/> Avoid driving down the Hollister Avenue cul de sac during arrival (7:30 - 9:00 AM)			
Dismissal			
<input type="checkbox"/> Follow the dismissal procedure, and adhere to all traffic laws (including NOT double parking or blocking driveways) <input type="checkbox"/> Memorize and use the 3-digit code to pick up my child safely from school, each and every day <input type="checkbox"/> I understand the consequences of picking up after 3:20 pm on Mondays, Tuesdays, Thursdays and Fridays and 1:30 pm			
Campus Visitors			
<input type="checkbox"/> (With the exception of arrival and dismissal), I will <i>always</i> stop by the front office when I arrive to sign in and get a badge <input type="checkbox"/> (With the exception of arrival and dismissal), I will <i>always</i> stop by the front office before I leave to sign out			
COVID Safety			
<input type="checkbox"/> I will send my child to school in a mask until Friday, September 2nd <input type="checkbox"/> If my child has COVID-19 symptoms, I will administer an antigen test to your child (and will pick one up in the front office if I need one). If the result is positive, I will: notify the school, keep them home, and isolate them.			
Please select one of the following two options:			
<input type="checkbox"/> If my child develops symptoms at school, I DO give consent to my child receiving a rapid test from trained staff. <input type="checkbox"/> If my child develops symptoms at school, I DO NOT give consent to my child receiving a rapid test from trained staff.			

Student Name			
Guardian Name			
Signature		Date	

